

Minutes of the MARSTON TRUSSELL PARISH MEETING
Parish Council Meeting held in St Nicholas Church, Marston Trussell at 7pm
on Thursday 9th May 2024

Present:- Two members of the parish were present

- 1) Election of Chairman – It was **RESOLVED** to elect Graham Allen for Chairman for the 2024/2025.
- 2) It was **RESOLVED** to accept apologies from four parishioners.
- 3) The minutes of the meeting held on 9th November 2023 were signed as a true copy of that meeting.
- 4) Update from Unitary Councillors – An annual update was received from Cllr Jonathan Harris.
- 5) Matters arising from the Minutes
 - Cllr Allen signed the mandate in order to proceed with the opening of the Unity Trust account.
 - The bus shelter ownership was discussed. **ACTION** : Clerk to research ownership
 - The village boundary was discussed. **ACTION** : Clerk to circulate a plan.
- 6) Payments were approved as follows :
 - a) Felicity Ryan (clerk's half yr salary) - £438.83
E-ON (maintenance for period ending 31.3.24) - £20.40
E-ON (maintenance for period ending 31.12.23) - £20.40
N Power (power for period ending 31.12.23) - £118.36
N Power (power for period ending 31.3.24) - £123.94
E-ON (invoice for previous period of billing) - £309.90
Northants CALC (Annual sub and audit fee) - £403.24
 - b) Accounts for year end 31st March 2024
- i) It was **RESOLVED** to accept the Internal Audit Report with the following comments :

"I would like to that the Clerk, Felicity Ryan for her assistance with the audit. Unfortunately the parish meeting website is not working at all and I have been unable to access any information online. Mrs Ryan has sent me the minutes, accounts, bank statement and bank reconciliation statement and I have conducted the audit using these documents. I am satisfied that all internal control objectives have been met, the risk assessment has been minuted. I am concerned that the website does not work at all and this needs to be reviewed

as soon as possible. I cannot answer the objectives M and N because I cannot access the website. It would be incorrect to view internal audit as the detailed inspection of all records and transactions of a council in order to detect error or fraud. This report is based on the evidence made available to me and consequently the report is limited to those matters set out above."

The statements were considered as follows in the Annual Governance Statement.

The accounting statement figures were presented and discussed and it was therefore **RESOLVED** to accept the following :

ii Annual Governance Statement for 2023/4

iii. Accounting Statement for 2023/4

iv. Certificate of Exemption (from external audit) The Annual Governance and Accountability Return was signed by the Chair. **ACTION : Clerk to upload to website and send to external auditor.**

7) Planning Applications – None received

8) Items for discussion (as received from residents) – None

9) Correspondence – None

10) Any other business –

- Area in front of church resurfacing (CIL allocation)– An update was received from a parishioner regarding the CIL allocation. **ACTION** : Clerk to check update and timescale for funds.

Date of next meeting : Marston Trussell Village Hall, 7pm 7th November 2024

Meeting closed 7.35 pm